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**CATERING REQUIREMENTS**

- Tea/Coffee for the duration of the function \$ 4.00 p/person
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**MORNING TEA:**

Time to be served: .....

- With biscuits \$ 2.00 p/person
  - With assorted cakes \$ 3.50 p/person
  - With freshly made muffins \$ 4.50 p/person
  - With freshly baked scones, jam/cream \$ 3.50 p/person
  - With fresh fruit platter \$ 5.00 p/person
  - With assorted sandwiches \$ 7.00 p/person
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**LUNCH:**

Time to be served: .....

**LIGHT LUNCH consists of:**

- Soft drinks & Juice \$ 3.00 p/person
  - Platters consisting of mini salad rolls and assorted sandwich fingers \$10.00 p/person
  - With assorted hot finger foods \$13.00 p/person  
(Mini quiches, savoury vol-au-vents, marinated chicken kebabs)
  - You may wish to select a meal from our Light n' Easy lunch Menu \$ 10.00 p/person  
(The menu will be given to you on the day and you & your guests can select their own choice. You may wish to take a break and change surroundings and dine in the bistro (Depending on number of guests or you may wish to dine in your meeting room.)
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**AFTERNOON TEA:**

Time to be served: .....

- With juices & soft drinks \$ 3.00 p/person
- With biscuits \$ 2.00 p/person
- With assorted cakes \$ 3.50 p/person
- With assorted muffins \$ 4.50 p/person
- With cheese & fruit platter \$ 5.00 p/person



## **Terms & conditions**

### **Tentative bookings**

A tentative booking will only be confirmed upon receipt of a booking fee of \$.....payable within 14 (fourteen) days from the date of the tentative booking to secure the date required, failure to do so may result in the date being released.

### **Cancellation**

A minimum of 60 (sixty) days notice in writing must be received in the event of a cancellation to be entitled to a full refund of deposit.

### **Damage-Liability**

Hosts are financially responsible for any damage sustained to the Italian Australian Club and its contents caused by any person/s attending the function.

The host will be invoiced for any repairs, loss of property or replacement with terms being strictly 7 (seven) days.

### **Customer lost-damaged property**

Management of the Italian Australian Club accepts no responsibility for any lost or damaged property whilst on or left on club property. *All reasonable care is taken at all times.*

### **Payment**

**Full payment is required 7 (seven) days prior to event. We accept all major credit cards.**

### **Responsible service**

Statutory Liquor Licensing Victoria laws apply.

I.D may be required *"No proof- No service"*

Underage drinking is not permitted

Management reserves the right to refuse entry and/or service.

### **Dress regulations**

Minimum dress requirements are- Neat casual.

Management reserves the right to refuse entry.

### **Food & Beverage**

Under no circumstances is food or beverages allowed to be brought onto premises for consumption, with the only exception being a celebration cake.

### **Food & Beverage prices**

All menus and beverage prices are current but may change without prior notice due to industry price increases.

### **Confirmation of menu & guest numbers**

To assist with catering, staffing levels and invoicing, confirmation of menu selection and final guest numbers must be given no later than 7 (seven) days prior to the function date.

I/We hereby understand and agree to all the above Terms & Conditions of the Italian Australian Club.

Name (*Print*) \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Function date \_\_\_\_\_

Signed (*Customer*) \_\_\_\_\_

Signed (*Function manager*) \_\_\_\_\_